

**DEPARTMENTAL CONSTRUCTION AND
MAINTENANCE SUPERVISOR**

**JOB ANALYSIS
BACKGROUND INFORMATION**

Date of Study: April 8 & 9, 2002

Collective Bargaining Identification: (CBI)

Job Analysis Conducted By: Mary Sue Bautista, Staff Services Manager I,
Personnel Examining Section

Number of Incumbents: There are 0 incumbents in this classification
per Department of Corrections Filled/Vacant
Position Report dated March 2002.

Names of the Subject Matter Expert(s) and their background:

**RICHARD POWERS, Staff Services Manager III,
Facilities and Business Management Division**

Mr. Powers has 8 years and 7 months with the Department of Corrections. During this period of time he has either been a Departmental Construction and Maintenance Supervisor or supervised the classification.

DEPARTMENTAL CONSTRUCTION AND MAINTENANCE SUPERVISOR INFORMATION GATHERING

The initial list of task and knowledge, skills and abilities statements were identified after conducting a literature review which consisted of:

- State Personnel Board specification for Departmental Construction and Maintenance Supervisor
- Departmental Construction and Maintenance Supervisor exam history file